

Date \_\_\_\_\_ Subject \_\_\_\_\_

Name \_\_\_\_\_

# Summarize It!

Distilling and summarizing information  
from information-based texts

(Document title)

(Author)

(Year of pub.)

## In general

**What is the general statement** or topic?  
(e.g. Wastewater treatment) ▶

## More specifically

**What information narrows** or restricts the topic? **What specifically** is being discussed? (e.g. Wastewater treatment in Montréal and Mexico City) ▶

**Examples** **what examples or issues illustrate** the topic either generally or more specifically?  
(e.g. technologies used, safety) ▼

