



Activity title	Entrepreneurial Project Plan		
Overview	Using the <i>Breaking it Down graphic organizer</i> , each entrepreneurial group will create a list of tasks necessary to complete their first entrepreneurial project. This is an activity that is used to establish criteria for effective planning and as a means of recording the steps the students take as they plan an entrepreneurial project. Students can then revisit the artifact produced, the plan, in order to evaluate and adjust their plan.		
Duration	45 min	Materials	<i>Breaking it Down graphic organizer</i>
ICT	None required		
Grouping	individual	pairs	small groups
Teaching	whole class	small groups	pairs
Artifacts	An organized list of tasks with due dates that can be updated as tasks are completed		

Links with the Entrepreneurship program

Competencies	Competency 1 Determines his/her suitability for entrepreneurship	Competency 2 Implements an entrepreneurial project
Key Features		Plans the project

EN Program Content (QEP: pp. 22-25)

EN qualities	Team spirit		
Strategies	Communication	Exploration	Conflict-management
			Planning terms and conditions
	Problem-solving	Metacognitive	Decision-making
		Gauging his/her degree of involvement in the project	Building a consensus
	Reflection and review		
Knowledge	Action plan		

Evaluation Criteria (Updated framework for the evaluation of learning)

* For feedback purposes, not to be considered in the student's report card mark.	Information clarifying the criteria		
Proficiency of subject-specific knowledge targeted in the program content (QEP)*			
Relevant planning			
Effective implementation of an entrepreneurial project			
Relevant reflection			
Evaluation tools	checklist	observation	reflection
	peer evaluation	self-evaluation	graphic organizer

 Process		
	Role of teacher	Role of student(s)
Before	You have worked with students through the process of project selection.	Students have selected a project that interests them and responds to a social need.
1	Explain to students the necessity of effective planning techniques in all phases of life, e.g. parties, trips. Point out the benefits of recording and revising their planning technique in order to become a more effective and productive learner, worker and entrepreneur.	As a class, brainstorm important steps or elements required when planning a trip or a party. They should include <i>who</i> , <i>when</i> and <i>how</i> for each step.
2	Inform the students that there are various methods of effective planning. Explain that they will be asked to plan an entrepreneurial project and record the steps they take. Tell them that as they put their plan into action they may run into difficulties and revisions may be necessary. This is all part of the learning process that will enable them to develop an effective individual or group planning technique. Make comparisons to various entrepreneurs, e.g. Steve Jobs of Apple Computers was always planning how to grow his company. Good planning, revision and reflection allowed him to continue to determine and meet the needs of the technology community.	<p>In their entrepreneurial groups, students brainstorm all the steps they believe necessary to be successful in the execution of an entrepreneurial project. They are to include:</p> <ul style="list-style-type: none"> • the steps • what each step will entail • a due date
3	Introduce the <i>Breaking It Down graphic organizer</i> and explain to the students how to use it. Ask students to list the steps they plan to take and what each step will require. They must also task out the steps of the project, keeping in mind which member of the group is best suited for each task. If a due date is not mandatory, ask students to establish their own due date and have them try to meet it. Explain that if they miss their deadline (finishing early or late), they will be better able to effectively plan future schedules. Remind students that the plan should be completed using good communication techniques and consensus.	In their entrepreneurial groups, students use the <i>Breaking It Down graphic organizer</i> to record the steps and all the specific details for their selected entrepreneurial project.

4	During the project, remind students to regularly revisit their plan as they move from task to task and adjust it whenever necessary.	Throughout the project, students should regularly revisit this plan, note particular strengths and weaknesses and make necessary adjustments as they move forward through their various tasks.
Follow-up	Once the entrepreneurial project is completed, have students revisit and reflect on the strengths and weaknesses of their initial planning attempt (journal entry, notes, additional graphic organizer) as a means of building competency by improving their entrepreneurial planning techniques for future endeavors.	At the end of this entrepreneurial project, students should revisit this planning activity and reflect on its strengths and weaknesses. By doing this, they will be able to identify how they are best able to create a planning technique that works for them and apply it to their next project.

Date.....

Name.....

Breaking it Down



Carries out the project

Project ▶

List all your project tasks, and fill in what you need to do to accomplish each task.
Keep in mind the due date and plan how long you think it will take to complete each step.
Set yourself individual due dates, and check off each as they are completed. ▼

Steps	To Do	Due	Done
<input type="checkbox"/> Write up interview questions		-----	<input type="checkbox"/>
<input type="checkbox"/> -----		-----	<input type="checkbox"/>
<input type="checkbox"/> -----		-----	<input type="checkbox"/>
<input type="checkbox"/> -----		-----	<input type="checkbox"/>
<input type="checkbox"/> -----		-----	<input type="checkbox"/>
<input type="checkbox"/> -----		-----	<input type="checkbox"/>
<input type="checkbox"/> Evaluation 		-----	<input type="checkbox"/>

